

# Approved

**Union Soil & Water Conservation District  
MEETING MINUTES  
November 13, 2024, at 7:00 PM**

**OSU Extension Office Conference Room  
10507 N McAlister Rd, La Grande, OR 97850  
Remote access was available by GoToMeeting and by phone**

**Directors Present:**

Jarod Teeter, Chair  
Paul Boehne, Vice-Chair  
Curt Ricker, Treasurer  
Fred Wallender  
Travis Hampton

**Staff:**

Jim Webster  
Renée Coxen  
Anna Lindquist  
Aaron Bliesner

**Others:**

Justin Faulhaber (online)  
Yvonne Roberts (Connected Professional Accountants)

**I. Call to Order** – Chairman Teeter called the meeting to order at 7:00PM

- A. Introductions:** All attendees introduced themselves.
- B. Agenda review:** Chairman Teeter asked for any additions or corrections to the agenda. A motion was made by Director Wallender to approve the Meeting Agenda as presented. Director Ricker seconded the motion, and the motion passed unanimously.

**II. Administrative**

- A. September 18, 2024, Regular Meeting minutes review:** Director Wallender made a motion to approve the meeting minutes as presented. Director Ricker seconded the motion, and the motion passed unanimously.
- B. Financial Statements Review:** Director Boehne made a motion to approve the meeting minutes as presented. Director Hampton seconded the motion, and the motion passed unanimously.

**III. Agency Reports**

- A. FSA-Justin Faulhaber:** December 15, 2024, is the fall planting deadline. County Committee election ballots are due December 2, 2024. Still awaiting the new Farm Bill.
- B. No other agencies were present.**

**IV. Staff Reports, Project Updates**

- A. Anna Lindquist:** Anna described the work she's been doing including continued coordination with NRCS and FSA, trainings, and public events.
- B. Renée Coxen:** Renée provided an update on the grant proposals she completed for project implementation, including three opportunities for Buffalo Flats and an OWEB Small Grant for Baum Forest Health.
- C. Aaron Bliesner:** Aaron provided updates on District projects including the Royes Dam Fish Passage project; the Buffalo Flats project; mobilization has started for installation of isolation for the Elmer Dam project; and LC 5/6 Fish Passage construction has completed.

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**D. Jim Webster:** Jim provided partner updates including the Atlas IT, the GRMW, and the OACD Natural and Working Lands Group. The ODA grant agreement was completed; the Catherine Creek SIA water quality sampling plan was approved, and Peter is collecting the samples. The SIA was extended for 1 more year. The BOR assistance grant is in place. The new District website will go live on November 25.

## V. Old Business

**A. 2024 Elections process-** Jim gave update on the election process and described what happens when there are write-ins or vacant positions on the ballot. Union SWCD had no contested positions during this election cycle, so all candidates will be certified.

## VI. New Business

- A. FY24 Annual Audit-**Yvonne Roberts reviewed two reports (the Annual Financial Report and the Agreed Upon Procedures) and presented an overview of the District's annual financial report, with updates and changes to process regulations.
- B. 2025 Annual Board Meeting-**set date (Feb 12, 2025). Director Boehne made a motion to approve Resolution #84 to set the date for the 2025 Annual Board meeting as February 12, 2025 at 7:00pm. Director Wallender seconded the motion, and the motion passed unanimously.
- C. 2024 Holiday Party-**date and location (Jan 8, 2025). Potential venues were discussed and options were provided to Jim. Jim will investigate options and pricing at several venues and present options at the December 2025 board meeting.

**VII. Public Forum and Announcements:** No public announcements.

**Director Boehne made a motion to adjourn the meeting and Director Hampton seconded the motion. The motion passed and the Board meeting was adjourned at 7:43pm.**

**The next regular Board meeting will take place Wednesday, December 11, 2024, at 7:00PM at OSU Extension Conference Room**